



SCOPE OF SERVICE

Position:	Youth Leadership, Private Consultant
Reports to:	Advocacy & Youth Leadership Manager
Salary:	\$20.00 - \$25.00/hour
FLSA Classification:	Non-Exempt
Hours of Work:	8-10 hours per week
Time Frame:	October 2023 - June 2024
Location:	Virtual & in-person at YWCA Cambridge (7 Temple Street, Cambridge MA 02139)

YWCA Cambridge is dedicated to eliminating racism, empowering women and promoting peace, justice, freedom and dignity for all.

Introduction:

YWCA Cambridge runs two youth programs, Gold, centered on the experiences of girls of color, and Gender Expansive Youth (GEY), centered on the experiences of trans and gender non-conforming youth. These programs are intended to develop, nurture, and support leadership and advocacy skills for youth ages 11-18. These Youth Leadership programs provide free, weekly sessions that affirm the participants' identities and grow their leadership skills. Both programs welcome participants who are passionate about taking a stand on inequality and learning about activism and social justice. Sessions normally include a check-in, discussion and education about a specific topic, and a game or fun hands-on activity.

Project Overview and Objectives:

YWCA Cambridge is seeking a private consultant to co-lead the Gender Expansive Youth (GEY) and Gold Programs. The consultant will help co-facilitate, create, and design the Youth Leadership Programs for the 2023 - 2024 school year.

Program Schedule:

The consultant will work 8-10 hours per week, co-facilitating three weekly youth leadership sessions between October 2023 - June 2024. In addition, they will be spending 1- 3 hours per

week in weekly planning sessions with the Youth Leadership and Advocacy Manager.

Gold will meet in person on **Tuesdays from 5 p.m. - 7 p.m.** at YWCA Cambridge.

GEY will meet in person on **Wednesdays from 5 p.m. - 7 p.m.** at YWCA Cambridge.

GEY will also meet virtually on **Thursdays from 4 p.m. - 6 p.m.** on Zoom.

Scope of Work:

- Co-lead the in-person and remote Gold and GEY weekly programs with Youth Leadership and Advocacy Manager
- Co-create curriculum through weekly planning sessions
- Design, develop, and evaluate Youth Leadership curriculum & marketing material in partnership with Youth Leadership and Advocacy Manager
- Recruit new participants through recruitment and community events
- Research and recruit guest speakers and adult mentors
- Assist with administrative duties relating to the GEY and Gold programs
- Attend YWCA staff meetings when needed

Preferred Qualifications:

- Education: Bachelor's degree in Political Science, Education, Sociology, Social Work, or related work experience.
- Skills: Excellent verbal and written communication skills. Background in youth development, social and racial justice education, anti-oppression and gender studies, and LGBTQ inclusion.
- Experience: 2 – 4 years as a youth worker or in a human service environment.

YWCA Cambridge is an equal opportunity employer and encourages applications from individuals regardless of race, color, ethnic origin, religion, ability, and/or sexual orientation. All employment is decided based on qualifications, merit, and business needs.

Candidates will be subject to a criminal records check (CORI).

We are seeking a cultural addition to our team who helps us celebrate all dimensions of diversity. If you're excited about this role, we encourage you to apply **even if you don't meet all the qualifications**. Please submit your resume with the subject line "Youth Leadership Consultant" to Human Resources at HRresumes@ywcacam.org. Please email Puja Kranz-Howe at pkranz-howe@ywcacam.org with any questions. We look forward to hearing from you!